



## **After School Academics & Arts Program Homework Policy**

ASAAP's focus is to do our best to ensure that student's homework is complete and correct before they leave each day. Our goal is to provide more than a babysitting service, but a service that assist families. We are assisting families by eliminating the time and stress of evening homework assignments, allowing more time for family and extracurricular activities. The following Homework Policy is to inform parents of our Homework Policy and to ensure appropriate expectations of our program.

At ASAAP:

1) **We require that all students do Homework during Homework time:** During Homework Time students must do something educational. Sometimes children are not given any homework or leave their homework at school; students are then given age appropriate worksheets or reading material.

### 2) **Sample Daily Schedule**

15 min	Students turn in their homework newsletters and planners
15 min	Snack and Devotion
15 min	First Outside Recess
45 min-1hr	Homework Time
30 min	Outside Recess
30 min	Centers/Activity
6:00	Dismissal

3) **Daily Homework Sheet:** This advises parents that we have checked the student's homework folder; we list the homework, and sign off on the homework that was completed. We also address behavior and parent teacher contact on these sheets.

### 5) **Suitable Homework environment:**

- Each of our rooms are furnished with age appropriate tables and chairs
- We minimize distractions by having a classroom setting with clearly defined rules.
- We have bookshelves that are stocked with school supplies
- Homework time is a specified quiet time to create a quiet environment

- 6) **ASAAP's Discipline Policy:** Our goal at ASAAP is to provide an atmosphere that is conducive for everyone to complete their Homework. Our Homework Discipline Policy is the same as daily classroom Discipline Policy.
- 7) **Rewards & Incentives:** We reward positive behavior based on how well students stay focused on their Homework and completing it. We also display children's work and accomplishments.
- 8) **Devotion, Snack, and Recreation:** Every day we allow children down town immediately following their arrival to our program. They are able to socialize and have snack before listening to a short devotion. We feel that this assist children in winding down after a long day at school before starting homework.
- 9) **Homework Time Limit:** ASAAP is an environment where kids can not only complete homework but also participate in art programs, crafts, outside activities, and much needed interaction with peers. In order to be a well-rounded program we limit homework time to 1 hr. Our homework time ends each day at 5pm. Any homework that is not completed at that time will be noted on their homework sheet and will need to be completed at home.
- 10) **Projects and Studying:** ASAAP will not assist in projects that are intended to be family projects (i.e. science fair, reading projects, reading that is supposed to be done with family, etc.). It is crucial that activities that are intended for the family be done as a family. Students that have studying that cannot be accomplished during Homework time will have to complete their studying at home.
- 11) **Folders & Planners:** ASAAP checks folders and planners, items that are not presented to us by students are not seen by our staff. We do not check book bags or look for homework that students have hidden from their teacher.
- 12) **Refusal to Participate/Forgotten Homework:** If a student refuses to do their homework or forgets their homework at school we will note it on their Homework sheet. The student will be given something educational to do during Homework time and will not be able to participate in recess or activity time.

We are grateful that you have chosen ASAAP to partner with you and your child in order to assist you in caring for your child each afternoon. Please sign below that you have read and understand the above policy.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_